

Faculty Senate Minutes 25 October 2013

Senators Present: All present except Pendleton

Guest: Dr. Eddleman

Call to Order: President Ambrose called the meeting to order at 12:18 p.m. in the Eternal Flame Room of the JBK.

Approval of Minutes: Takacs made a motion seconded by Fiaud to approve the minutes of the 11 October 2013 meeting of Faculty Senate. The motion passed unanimously by the Faculty Senators present.

I. Dr Eddleman introduced herself and then discussed class attendance policy with senators. Dr Eddleman prefers not to be a part of the discussion between faculty and student about class absence except in extreme or emergent circumstances - such as a car accident or other emergency. Student Affairs does not vet student absence – they just provide the student with a note signed by the vice president (Dr Eddleman). A complete re-write of the Student Code of Life is in progress and Dr Eddleman will send an electronic copy to senators – there should be change of language regarding attendance policy in the new (revised) document .

II. President Ambrose reminds senators to send nominations for the following prior to our next meeting:

1. Minnie Stevens Piper Professor (due to Piper Foundation by 22 November)
2. Chancellor's Academy of Teacher Educators (due to Provost by 25 November) and/or
3. WT Faculty Development Leave (due to applicant's Faculty Senator in November)

III. Jafar continued his presentation on report from Faculty Handbook Subcommittee and he will send electronic copy of the committee's document to senators. The comments and suggestions received from faculty will be forwarded to the Faculty Handbook Committee by the subcommittee members.

Discussion continued on the following issues:

1. Who reports when bylaws are not followed
2. Signing of nondisclosure form at dept, college and university level
3. Faculty going up for full professor serving on T&P committee for that year
4. Consolidating forms into single place – handbook. Different versions exist causing confusion
5. Tenured faculty with administrative appointments serving on T&P committee
6. Should a letter from external committee member be included addressing observation of fairness and thoroughness of deliberations?
7. Discussion of *Collegiality & Professionalism* – remove and replace

IV. Discussion of whether grievance committee members are appointed or elected – may differ from one college to another.

V. Tim Atchison reports from the university IT committee that Angel system will no longer exist after July 2015, 21 lecture capture rooms are now available, Degree Audit is available now, and HELP desk will be consolidated – located in College Station (work orders generated in College Station) and shortened email storage times (could be as short as 2 weeks).

The Faculty Senate meeting adjourned at 2 p.m.

Respectfully submitted,

Collette Loftin (Substitute for Bonnie Pendleton)

These minutes as written were approved by Faculty Senate on November 8, 2013.